

Commissioners:

JEFF C. WHEELAND
Chairman

ERNEST P. LARSON
Vice Chairman

TONY R. MUSSARE
Secretary



ANN M. GEHRET
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
June 10, 2014
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner Wheeland - Present
Commissioner Larson - Present
Commissioner Mussare - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:02 a.m.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2014-13 DECLARING PROPERTY AS SURPLUS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2014-13 declaring property in excess of \$1,000 as surplus.

2.2 APPROVE DECOMMISSIONING AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved decommissioning agreement with Laurel Hill Wind Energy, LLC for Laurel Hill Wind Facility.

2.3 APPROVE PURCHASE OF LAUNDRY EQUIPMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved purchase of laundry equipment for the pre-release center from

PAC Industries, Inc. off of COSTARS contract in the amount of \$29,902.

2.4 APPROVE MASTER SERVICE AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved master services agreement with ConAgra Foods.

Mr. Wheeland recessed the Commissioners' Meeting at 10:09 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was absent.

3.2 RMS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Resource Recovery - Jarod J. Engel as full time Material Recovery Facility Maintenance Specialist - Pay grade 8 - \$19.23/hour effective 6/23/14.

3.3 PRISON - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Nicholas M. Labe as full time replacement Correctional Officer Relief - COI - \$14.71/hour effective 6/15/14.

3.4 PCD - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved reclassification of David R. Hines as full time Zoning Administrator - Pay grade 8 - \$38,736.56/annually effective 8/3/14.

3.5 ADULT PROBATION - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved reclassification of Luke I. Ellison as full time Probation Officer - Pay grade 9 - \$21.61/hour effective 7/20/14.

3.6 COURTS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved MDJ Page - promotion of Alyssa Bedison as full time replacement Clerk III - Pay grade 4 - \$13.54/hour effective 6/22/14.

3.7 DPS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Communications - Tyson L. Minier as full time to part time Telecommunicator I (Training) - Pay grade 6 - \$16.732723/hour effective 7/6/14, not to exceed 1,000 hours annually.

3.8 PRE-RELEASE - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved reclassification of Jordan C. Baker as full time Resident Supervisor - Pay grade 6 - \$16.10/hour effective 6/22/14.

3.9 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:12 a.m.

Mr. Wheeland reconvened the Commissioners' Meeting at 10:04 a.m.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Wheeland announced the next planning session meeting is scheduled is on Tuesday, June 17, 2014.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:12 a.m.